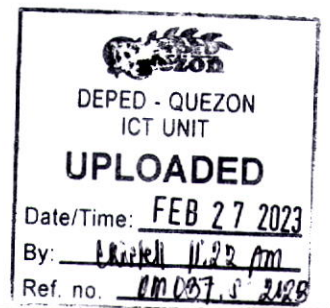




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



23 February 2023

**OFFICE MEMORANDUM**  
**OM No. 037, s. 2023**

**NOTICE OF REGULAR PERFORMANCE MANAGEMENT TEAM (PMT) MEETING**

To: Performance Management Team Members

You are hereby advised to attend the 1st Quarter Regular Performance Management Team (PMT) Meeting on February 27, 2023 at 1:00 p.m. via Google Meet ([meet.google.com/nty-xrwe-ixg](https://meet.google.com/nty-xrwe-ixg)) with the following provisional agenda:

1. Reconstitution of PMT
2. Status and Result of 2022 PM Documents (School and Non-School)
3. School Head OPCRf for 2022-2023
4. Status of PBB Document Submission
5. Joint Circular No. 1, s. 2012 Rules and Regulations on the Grant of Step Increment/s Due to Meritorious Performance and Step Increment Due to Length of Service
5. PM Activities for 2023
6. Other matters

Attendance is a must.

**ELIAS A. ALICAYA JR. EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

pmtmjdf02/23/2023

DEPEDQUEZON-TM-SDS-04-010-005



*"Creating Possibilities, Inspiring Innovations"*

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